United Nations ST/IC/2003/18

Secretariat

17 March 2003

Information circular*

To: Members of delegations and staff

From: Officer-in-Charge, Office of Central Support Services

Subject: **First day of issue — 28 March 2003: new definitive stamps and postal stationery**

Definitive stamps

1. On Friday, 28 March 2003, the United Nations Postal Administration (UNPA) will issue seven new definitive stamps to meet current and make-up postage rates. Three New York definitive stamps in denominations of 23¢, 37¢ and 70¢, two Vienna definitive stamps in denominations of €0,25 and €1,00 and two special New York stamps in a tête-bêche format will be issued.

2. The 23-cent stamp shows hands interlocking with the word "peace" appearing across the stamp and was designed by Rorie Katz (United Nations). The 37-cent stamp pictures a gold United Nations emblem on a backdrop of the gold text "United Nations" in the six official languages. It, too, was designed by Ms. Katz. The United Nations Headquarters complex is the subject of the 70-cent stamp and marks the

* Expiration date of the present information circular: 11 April 2003.

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first holographic image on a United Nations stamp. The text "Greetings from the United Nations" appears on the stamp, which was designed by Ms. Katz and Robert Stein (United Nations).

3. The €0,25 stamp is a photograph of the Kunsthistorisches Museum in Vienna and is credited to Österreich Werbung/Bohnacker. The €1,00 stamp shows a photograph of the Belvedere Palace in Vienna and is credited to Österreich Werbung/H. Wiesenhofer. The photographs were adapted as stamps by Rorie Katz.

(United States equivalents: €0,25: 25 cents; and €1,00: 99 cents, subject to exchange rate fluctuation.)

Centenary of first flight

4. To commemorate the centenary of first flight, UNPA is issuing a pair of stamps in a tête-bêche format showing the full rotation of a propeller in motion. The tête-bêche, another first for UNPA, is a pair of stamps connected together with one stamp right side up, the other upside down. The stamps, designed by Robert Stein, will be in denominations of 23¢ and 70¢. These stamps will be available cancelled on a special cover depicting a photograph of the first powered flight made by Orville Wright on 17 December 1903. The photograph is credited to the United States Library of Congress/Science Photo Library.

5. A special postcard commemorating the centenary will also be released on 28 March. The card, featuring the Wright Flyer of 1908, will be sold as a blank post card, or with the tête-bêche stamps affixed in mint condition or cancelled (see illustration on back page).

Stationery

6. UNPA will issue two new 37-cent pre-stamped envelopes on 28 March to meet revised postal rates. In addition, UNPA will also issue two sets of five postal cards in the denominations of 23 cents and 70 cents. The envelopes and postcards show

illustrations from the book "This is the United Nations", illustrated by M. Sasek, copyright 1968, with the permission of Simon and Schuster, Children's Publishing Division.

General information

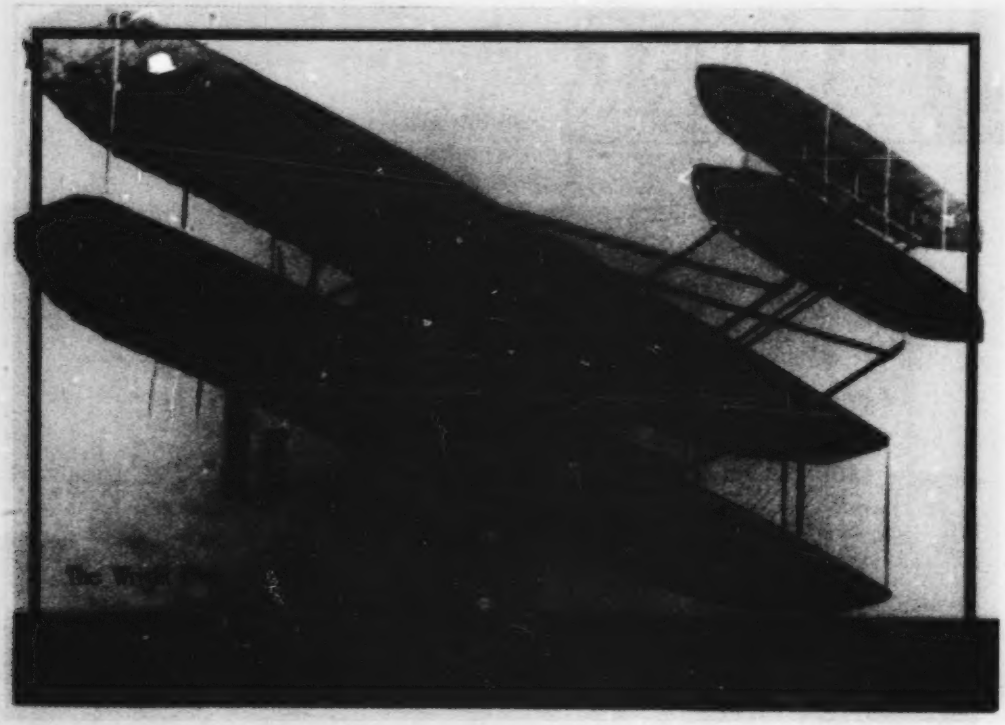
7. For the convenience of collectors, UNPA at Headquarters will provide prepared and cancelled New York and Vienna first-day covers on the UNPA official first-day cachets **only**. Members of delegations and the staff can obtain these items on Friday, 28 March, at the following locations:

(a) UNPA sales counter in the concourse of the General Assembly Building: 9 a.m. to 5 p.m.;

(b) Temporary counter on the east side of the Secretariat lobby between the cafeteria and the news-stand, in front of the windows: 9 a.m. to 4 p.m.

8. First day of issue cancellations can be obtained at a temporary United States Postal Service substation located outside the United Nations Bookshop in the concourse of the General Assembly Building from 9 a.m. to 5 p.m.

9. Information on United Nations stamps can be accessed on the Internet at http://www.un.org/Depts/UNPA.



United Nations ST/IC/2003/19

Secretariat

21 March 2003

Information circular*

To: Members of the staff

From: The Officer-in-Charge, Office of Human Resources Management

Subject: **Placement and promotion list for staff in the Professional category and above**

1. The purpose of the present information circular is to inform staff members of placement and promotion decisions made by the Secretary-General after consideration by the appointment and promotion bodies. As provided by ST/AI/2002/4, these bodies continue to consider cases where vacancies have been posted before 1 May 2002.

2. In order to ensure equitable treatment in promoting staff members, placements and promotions will be effective the first day of the month following their approval by the Secretary-General subject to the availability of the post and the assumption of the higher-level functions, as provided by ST/AI/1999/8.

3. The attached list includes decisions on placement and promotion of staff in the Professional category and above taken on recommendations made by the appointment and promotion bodies in February 2003.

* Expiration date of the present information circular: 31 December 2003.

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Annex

Placement and promotion
1 to 28 February 2003

Name	*Gender*	*Releasing department/office*	*Receiving department/office*	*Post level*	*Vacancy number*
Promotion					
Fernandez, Victor	M	UNOG	ECLAC	P-4	02-I-ECL-0X22611-E-SC
Iordache, Nicu-Viorel[a]	M	UNOG	ECA	P-4	01-D-ECA-0X2124-E-AA
Toure, Mamadi	M	DPA	DPA	P-4	02-P-DPA-002511-I-NY
Barsk-Rundquist, Elisabeth[b]	F	DESA	DESA	P-5	02-X-ESA-002401-E-NY
Bongoy-Mawalla, Doreen Gibson[b]	F	ECA	ECA	P-5	02-Y-ECA-0X2248-E-AA
Diaz-Benavides, David	M	UNCTAD	UNCTAD	P-5	01-E-TAD-400818-E-GE
El-Mawardy, Magdy	M	DGACM	DGACM	P-5	02-T-DGA-002541-I-NY
Haggarty, Alta[b]	F	OCHA	OCHA	P-5	01-A-CHA-002086-E-NY
Kamal, Ashraf	M	DGACM	DGACM	P-5	02-T-DGA-002531-I-NY
Kyriacou, George[b]	M	DM/OPPBA	DM/OPPBA	P-5	02-F-DOM-002482-E-NY

[a] Alternate candidate approved by the Secretary-General in February 2003 in accordance with the provisions outlined in administrative instruction ST/AI/1999/8.

[b] The Secretary-General approved a list of alternate candidates in accordance with the provisions outlined in administrative instruction ST/AI/1999/8.

United Nations ST/IC/2003/20

Secretariat

21 March 2003

Information circular*

To: Members of the staff

From: The Officer-in-Charge, Office of Human Resources Management

Subject: **Placement and promotion list for staff in the General Service and related categories**

1. The purpose of the present information circular is to inform staff members of placement and promotion decisions made by the Secretary-General after consideration by the Appointment and Promotion Panel. As provided by ST/AI/2002/4, the Appointment and Promotion Panel continues to consider cases where vacancies have been posted before 1 May 2002.

2. In order to ensure equitable treatment in promoting staff members, placements and promotions will be effective the first day of the month following their approval by the Secretary-General, subject to the availability of the post and the assumption of the higher-level functions, as provided by ST/AI/1999/8.

3. The attached list includes decisions on placement and promotion of staff in the General Service and related categories taken on recommendations made by the Appointment and Promotion Panel in February 2003.

* Expiration date of the present information circular: 31 December 2003.

03-29043 (E) 240303

Annex

Placement and promotion
1 to 28 February 2003

Name	*Gender*	*Releasing department/office*	*Receiving department/office*	*Post level*	*Vacancy number*
Promotion					
Abouzaid, Anas	M	DGACM	DGACM	G-5	[a]
Abraham, Manuel	M	DGACM	DGACM	G-5	[a]
Al-Marhimi, Mirwan	M	DGACM	DGACM	G-5	[a]
Baldie, Patricia	F	DGACM	DGACM	G-5	[a]
Bejasa-Omega, Yolanda[b]	F	DPKO	DPKO	G-5	02-G-DPK-2591-G5
Bustamante, Jose	M	DGACM	DGACM	G-5	[a]
Chacko, Thomas	M	DGACM	DGACM	G-5	[a]
Delbrune, Evens	M	DGACM	DGACM	G-5	[a]
Santos, Bertha	F	DGACM	DGACM	G-5	[a]
Tusalem, Eunice[b]	F	DPKO	DPKO	G-5	02-G-DPK-2404-G5
Wilkinson, Vincent	M	DGACM	DGACM	G-5	[a]
Bonus, Edgar	M	DGACM	DGACM	G-6	[a]
Caballero, Bruce	M	DGACM	DGACM	G-6	[a]
Gutmann, John	M	DGACM	DGACM	G-6	[a]
Joseph-Pal, Lorna[c]	F	OLA	OLA	G-6	02-G-OLA-2604-G6
Lobo, Pedro	M	DGACM	DGACM	G-6	[a]
Pinilla, Omar	M	DGACM	DGACM	G-6	[a]
Ribone, Hector[c]	M	DM/OCSS	DM/OCSS	G-6	01-G-OCS-2322-G6

[a] The vacancy announcement was waived in accordance with the provisions of administrative instruction ST/AI/1999/8.

[b] The Secretary-General approved a list of alternative candidates in accordance with the provisions outlined in administrative instruction ST/AI/1999/8.

[c] The Secretary-General approved the placement of the staff members against the post at their current level. The promotion of the staff members will be implemented when they have reached the established seniority in grade for accelerated promotion to the higher level.

United Nations ST/IC/2003/21

Secretariat

25 March 2003

Information circular*

To: Members of delegations and staff

From: Officer-in-Charge, Office of Central Support Services

Subject: **First day of issue — 3 April 2003 "Endangered Species Series"**

Commemorative stamps

1. On Thursday, 3 April 2003, the United Nations Postal Administration (UNPA) will issue a set of 12 stamps depicting endangered species of fauna. These will be the eleventh set of stamps in the UNPA multi-year Endangered Species series, which was launched on 3 March 1993 to highlight the need for the protection of species throughout the world which are in endanger of extinction.

Denomination:
$0.37

Endangered species:
Great hornbill
Scarlet ibis
Knob-billed goose
White-faced whistling duck

Designer:
Joseph Hautman
(United States of America)

* Expiration date of the present information circular: 18 April 2003.

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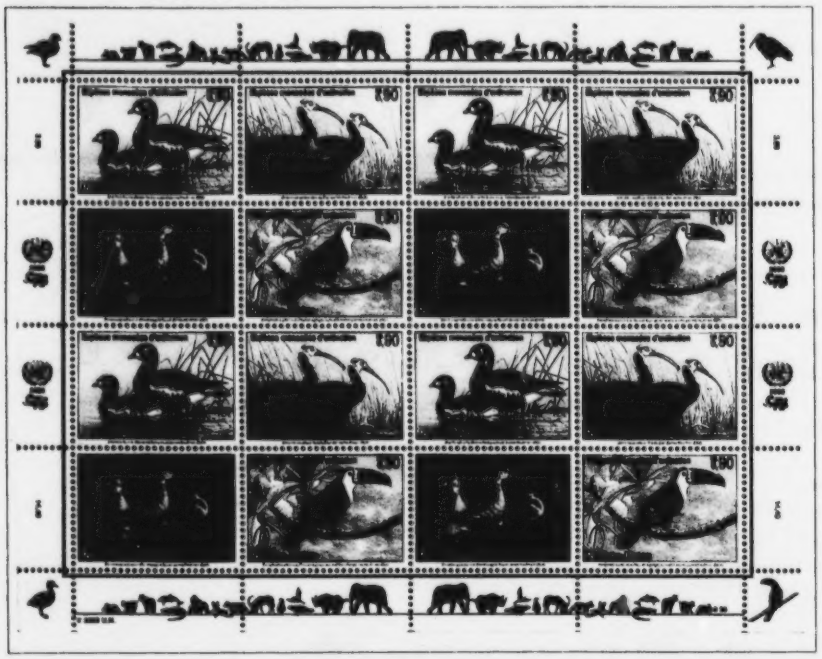
2. The issue will consist of three sheets of 16 stamps in denominations of $0.37, SwF 0.90 and €0.51. Each sheet will illustrate four different endangered species.

(United States equivalents — SwF 0.90: $0.60 and €0.51: $0.51, subject to exchange rate fluctuation.)



Denomination:
SwF 0.90

Endangered species:
Red-breasted goose
Bald ibis
Fulvous whistling duck
Channel-billed toucan

Designer:
James Hautman
(United States of America)

Denomination:
€0.51

Endangered species:
Baikal teal
Hadada ibis
Toco toucan
Egyptian goose

Designer:
Robert Hautman
(United States of America)

2003 Endangered Species Annual Collection

3. On 3 April 2003, the United Nations Postal Administration will release the 2003 Endangered Species Annual Collection folder of single mint stamps.

4. The 2003 Annual Collection will be contained in a specially designed album. The album devotes separate pages to each of the 12 endangered species. Descriptive information is provided in English, French and German, and each stamp is beautifully highlighted by a colourful array of photographs relative to the species. It should be noted that the Endangered Species series will not be included in the Annual Collection albums to be issued later in 2003.

5. The stamps are not affixed inside the album, although spaces and mounts have been provided for this purpose.

Triple-cancelled Endangered Species Annual Collection folder

6. Since the 2003 Endangered Species Annual Collection folder will contain stamps in all three denominations, special arrangements have been made by UNPA to make available to its collectors the Endangered Species collections, in which the stamps will be affixed and cancelled 3 April 2003, the first day of issue in New York, Geneva and Vienna, as appropriate.

7. The policy of offering triple cancellations for the Endangered Species Annual Collection will continue throughout the duration of this series.

Maximum cards

8. The twenty-fourth set of UNPA maximum cards will also be issued on 3 April 2003. Three different cards will be produced to accommodate the three different se-tenant blocks of four stamps being issued. To conform to the maximum cards issued for the Endangered Species in prior years, each maximum card will reproduce photographs of the species appearing on each of the stamps in the se-tenant block. The appropriate se-tenant blocks of stamps will be affixed and cancelled first day of issue for each respective office. The maximum card cancelled United Nations New York will sell for $1.78. The cancelled United Nations Geneva card is priced at $2.71, while the cancelled United Nations Vienna card is priced at $2.32, subject to exchange rate fluctuations.

Special limited anniversary cover

9. The Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) was signed on 3 March 1973. To commemorate the thirtieth anniversary, UNPA has produced a limited number of special first day covers in silk. The $0.37 White-faced whistling duck, the SwF 0.90 Red-breasted goose and the €0.51 Baikal teal will be affixed to these covers and cancelled appropriately. These covers will sell for $3.95 while supplies last.

General information

10. For the convenience of collectors, UNPA at Headquarters will provide prepared and cancelled New York, Geneva and Vienna first-day covers on the UNPA official first day cachets only. Members of delegations and the staff can obtain these items on Thursday, 3 April, at the following locations:

(a) The UNPA sales counter in the concourse of the General Assembly Building, from 9 a.m. to 5 p.m.;

(b) The counter at the north end of the Secretariat lobby, from 9 a.m. to 4 p.m.

11. First day of issue cancellations can be obtained at a temporary United States Postal Service substation located outside the United Nations Bookshop in the concourse of the General Assembly Building, from 9 a.m. to 5 p.m.

12. Information on United Nations stamps can be accessed on the Internet at http://www.un.org/Depts/UNPA.

United Nations ST/IC/2003/22

Secretariat

26 March 2003

Information circular*

To: Members of the staff

From: The Under-Secretary-General for Management

Subject: **Rates of reimbursement for travel by private motor vehicle**

1. Pursuant to section 7 of administrative instruction ST/AI/1998/2 on reimbursement for travel by private motor vehicle, the purpose of the present circular is to inform the staff of the schedule of rates applicable to different groups of countries and territories for travel by private motor vehicle, effective 1 November 2002 (see annex).

2. The present circular supersedes information circular ST/IC/2002/76 of 22 November 2002.

* The present circular will be in effect until further notice.

03-29866 (E) 310303

Annex

Rates of reimbursement for travel by private motor vehicle (effective 1 March 2003)

Rate group I: 13 cents per mile or 8 cents per kilometre

All countries other than those listed in groups II, III, IV or V below.

Rate group II: 16 cents per mile or 10 cents per kilometre

Anguilla
Argentina
Azerbaijan
Bahamas
Bangladesh
Belize
Benin
Bermuda
Brunei Darussalam
Burkina Faso
Cambodia
Cape Verde
Congo
Cook Islands
Costa Rica
Cyprus
Ethiopia
Fiji
Gambia
Guinea
Guyana
Israel
Jordan
Kyrgyzstan
Madagascar
Malaysia
Maldives
Mozambique
Nauru*
Nepal
Netherlands Antilles
Oman
Paraguay
Republic of Moldova
Russian Federation
Samoa
Sri Lanka
Togo
Trinidad and Tobago
United Arab Emirates
Uruguay
Viet Nam

Rate group III: 20 cents per mile or 12.4 cents per kilometre

Antigua and Barbuda
Australia*
Barbados
Bhutan
Bosnia and Herzegovina*
British Virgin Islands
Canada
Cayman Islands
Comoros
Djibouti
El Salvador
India
Kenya*
Kiribati
Kuwait
Lao People's Democratic Republic
Liberia
Macao, China
Malawi
Mauritania
Mauritius
Mexico*
Mongolia
Montserrat
Morocco
New Caledonia
Niger
Panama
Papua New Guinea*
Philippines
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Sierra Leone
Singapore
Tunisia
United Republic of Tanzania
United States of America
Vanuatu
West Bank and Gaza Strip

Europe: All countries in Europe except those listed in groups II, IV or V.

* Indicates a change in the grouping.

Rate group IV: 23 cents per mile or 14.3 cents per kilometre

Armenia
Cameroon*
Central African Republic*
Chad
Chile
Croatia
Czech Republic
Democratic People's Republic of Korea
Dominica
Equatorial Guinea
Greece
Grenada
Latvia
Lebanon
Mali
Malta
Nicaragua
Niue*
Peru
Senegal*
Seychelles
Slovenia
Spain

Rate group V: 28 cents per mile or 17.5 cents per kilometre

Austria
Belarus
Belgium*
Côte d'Ivoire
Cuba
Denmark
Finland
France
Germany
Hong Kong, China
Iceland
Ireland
Italy
Jamaica
Japan
Lithuania*
Netherlands
Norway
Portugal
Republic of Korea*
Sweden
Switzerland
United Kingdom of Great Britain and Northern Ireland

* Indicates a change in the grouping.